

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SMOKELESS AND LOOSE TOBACCO TAX RETURN

FOR DRA USE ONLY

For tax period beginning _____ and ending _____
Mo Day Year Mo Day Year

Due date is the 15th day following the end of the reporting period.

STEP 1 PLEASE PRINT OR TYPE	WHOLESALER		LICENSE NUMBER	
	NUMBER AND STREET		FEDERAL EMPLOYER IDENTIFICATION NUMBER	
	CITY/TOWN, STATE & ZIP CODE		Filing Status (Check One) <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly	
STEP 2 RETURN TYPE	Check one of the following <u>ONLY</u> if applicable (see instructions) <input type="checkbox"/> INITIAL RETURN <input type="checkbox"/> AMENDED RETURN <input type="checkbox"/> FINAL RETURN		Contact Telephone Number (Optional)	
STEP 3 FIGURE YOUR TAX	1 Smokeless Tobacco sold or distributed in New Hampshire		1	
	2 Loose Tobacco sold or distributed in New Hampshire		2	
	3 New Hampshire Smokeless and Loose Tobacco (Line 1 plus Line 2)	3		
	4 New Hampshire Smokeless and Loose Tobacco Tax (Line 3 x _____ %)(see instructions for applicable percentage) ..		4	
STEP 4 FIGURE YOUR CREDITS INTEREST AND PENALTIES	5 Credits:			
	(a) Advance payments	5(a)		
	(b) Credit carried over from prior taxable period	5(b)		
	(c) Paid with original return (Amended Return only)	5(c)		
	5 Enter the sum of Lines 5(a) through 5(c)		5	
	6 Balance of tax due (Line 4 minus Line 5)		6	
	7 Additions to tax:			
	(a) Interest	7(a)		
	(b) Failure to Pay	7(b)		
	(c) Failure to File	7(c)		
7 Enter the sum of Lines 7(a) through 7(c)		7		
STEP 5 FIGURE YOUR BALANCE OR OVERPAY- MENT	8 Balance due with this return (Line 6 plus Line 7)	PAY THIS AMOUNT →	8	
	Make Check Payable to: State of New Hampshire			
	9 Overpayment (Line 4 minus Line 5 plus Line 7)	9	← DO NOT PAY	
	10 Apply Overpayment to:			
	(a) Credit applied to next tax period		10(a)	
	(b) Refund (allow 12 weeks for processing)		10(b)	
SIGNA- TURE	Under penalties of perjury, I declare that I have examined this return and to the best of my belief it is true, correct and complete. If prepared by a person other than the taxpayer, this declaration is based on all information of which the preparer has knowledge.			
	SIGNATURE (IN INK) OF WHOLESALER		SIGNATURE (IN INK) OF PAID PREPARER OTHER THAN TAXPAYER	
	TITLE		TITLE	
	DATE		DATE	
	PREPARER'S TAX IDENTIFICATION NUMBER			
	PREPARER'S ADDRESS			
CITY/TOWN, STATE & ZIP CODE				

FOR DRA USE ONLY

MAIL
TO: NH DEPT REVENUE ADMINISTRATION
DOCUMENT PROCESSING DIVISION
PO BOX 637
CONCORD NH 03302-0637

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SMOKELESS AND LOOSE TOBACCO TAX RETURN
LINE-BY-LINE INSTRUCTIONS

WHO MUST FILE	ALL WHOLESALERS: "Wholesaler" means any legal entity doing business in New Hampshire who shall purchase unstamped smokeless and loose tobacco products directly from a licensed manufacturer, and who shall sell products to licensed wholesalers, sub-jobbers, vending machine operators, retailers, and those persons exempted from the tobacco tax under RSA 78:7-b.					
NEED HELP	Call Customer Service at (603) 271-2191, Monday through Friday, 8:00 am - 4:30 pm.					
WHEN TO FILE	Return is due on or before the fifteenth day of the month following the end of the reporting period. U.S. Post Office postmark is proof of date filed. Permission to file quarterly MUST be pre-approved by the Department in writing.					
WHERE TO FILE	Mail your return to: New Hampshire Department of Revenue Administration Document Processing Division P.O. Box 637 Concord, New Hampshire 03302-0637		FAX RETURNS ARE NOT ACCEPTED AS PROPERLY FILED TAX RETURNS			
STEP 1	Type or print name and address of wholesaler and enter the license number and the federal employer identification number. Check the appropriate box to indicate whether this is a monthly or quarterly return.					
STEP 2 RETURN TYPE	If applicable, check the box indicating whether this is an initial (the first Form DP-151 you have ever filed); an amended (a second or additional return filed for any one reporting period); or a final return which occurs only when the wholesaler has ceased to exist or when the wholesaler ceases to sell smokeless and loose tobacco products. Attach an explanation for an amended or final return.					
REPORT ALL MONEY ITEMS IN WHOLE DOLLARS						
STEP 3 FIGURE YOUR TAX	Line 1	Enter the total dollar value of all smokeless tobacco products sold or distributed in New Hampshire by the wholesaler during this reporting period, include dollar value of sample or gratis smokeless tobacco products at the usual wholesale price value in New Hampshire.				
	Line 2	Enter the dollar value of all loose tobacco sold or distributed in New Hampshire . Include dollar value of sample or gratis loose tobacco products at the usual wholesale price value in New Hampshire.				
	Line 3	Calculate the taxable New Hampshire smokeless and loose tobacco sales and enter the result on Line 3.				
	Line 4	Figure your smokeless and loose tobacco tax by multiplying Line 3 by the applicable rate from the chart below and enter the result on Line 4.				
	RATES	01/01/2001 - 06/30/2001 01/01/2002 - 06/30/2002 01/01/2003 - 06/30/2003	18.10% 16.50% 21.90%	07/01/2001 - 12/31/2001 07/01/2002 - 12/31/2002 07/01/2003 - Present 15.20% 19.70% 19.00% Please see RSA 78:7-c For rates in other years, contact the Department.		
STEP 4 FIGURE YOUR CREDITS INTEREST AND PENAL-TIES	Line 5(a)	Enter the amount of any advance payments made. Attach an explanation.				
	Line 5(b)	Enter the amount of any credit carried over from the prior tax period.				
	Line 5(c)	Enter the amount paid with the original return if this is an amended return. Attach explanation.				
	Line 5	Enter the total of Lines 5(a) through 5(c) on Line 5.				
	Line 6	Enter the amount of Line 4 minus Line 5 on Line 6.				
	Line 7(a)	Interest is calculated on the balance of tax due (Line 6) from the original due date to the date paid. Please contact the Department at (603) 271- 2191 for the current rate or visit our web site at www.revenue.nh.gov . The rate is established by the Department pursuant to RSA 21-J:28.				
	Line 7(b)	A penalty equal to 10% of any nonpayment or underpayment of taxes shall be imposed if the taxpayer fails to pay when due and the failure to pay is due to willful neglect or intentional disregard of the law, but without intent to defraud. If the failure to pay is due to fraud, the penalty shall be 50% of the amount of the nonpayment or underpayment.				
	Line 7(c)	A taxpayer failing to timely file a complete return will be subject to a penalty equal to 5% of the tax due or \$10, whichever is greater, for each month or part thereof that the return remains unfiled. The total amount of this penalty shall not exceed 25% of the balance of tax due (on Line 6) or \$50, whichever is greater. Calculate this penalty starting from the original due date of the return until the date a complete return is filed.				
STEP 5 FIGURE YOUR BAL- ANCE OR OVER- PAYMENT	Line 7	Enter the total of lines 7(a) through 7(c) on line 7.				
	Line 8	Enter sum of Line 6 and Line 7 on Line 8, this is the total balance due. If less than \$1.00 do not pay, but still file the return. Make check or money order payable to: STATE OF NEW HAMPSHIRE. Payment must accompany the return. To ensure that the check is credited to the proper account, please put the license number on the check.				
	Line 9	If you have overpaid (if Line 8 is a negative amount) enter Line 4 minus Line 5 plus Line 7.				
SIGNA-TURE	Line 10	The taxpayer has an option of applying any part of the overpayment or the total amount of the overpayment as a credit on its next taxable period. Enter the desired credit on Line 10(a). The remainder, which will be refunded, should be entered on Line 10(b). If Line 10(a) is not completed, the entire overpayment will be refunded. Please allow 12 weeks for processing your refund.				
	The return must be dated and signed (in ink) by the wholesaler. If the return was completed by a paid preparer, then the preparer must also date and sign the return (in ink), and enter their federal employer identification number or their preparer's tax identification number and complete address.					